
How to Set Up a Show on a Device

1. If you have already received a setup barcode from Swiftium, proceed to step 4.
2. Sign into your account on the [main page](#) and enter the exhibitor portal.
3. Select the show you would like to access using the dropdown and click *Setup Barcode*. A barcode will appear on the screen. The barcode is unique for every show.



4. Open SwiftLeads on your device.
5. Scan the barcode and a window should appear on the device.
6. Press *Get Setup*. Your show should now be all set up.

