How to Set Up a Show on a Device

1. If you have already received a setup barcode from Swiftium, proceed to step 4

2. Sign into your account on the main page and enter the exhibitor portal.

3. Select the show you would like to access using the dropdown and click Setup Barcode. You should see a barcode appear on the screen. The barcode is unique for every show.

4. Open SwiftLeads on your device

5. Scan the barcode with your camera and a window should appear on the device.

6. Press Get Setup -> Your show should now be all set up.